



## **Non-Smoking Policy**

### **Purpose**

This policy has been introduced to protect all employees, students, service users, customers and visitors from exposure to second hand smoke and to comply with the present Spanish legislation.

Exposure to second hand smoke increases the risk of lung cancer, heart disease and other serious illnesses. Ventilation or separating smokers and non-smokers within the same airspace does not completely stop potentially dangerous exposure.

As an Educational Establishment, it is our responsibility to set an example to our students and give everyone the personal freedom that a non-smoking policy permits.

### **Policy**

King's Infant School is a non-smoking site in its entirety. This gives all employees the right to work in a smoke free environment. Smoking is therefore not permitted in any areas of the School premises or grounds. This includes all Company Vehicles with the exception of Company Vehicles provided for personal use. This policy applies to everyone who enters the School site. Furthermore, by law no employee, member of the public, parent or guest may smoke within 50 metres of the School campus perimeter.

### **Implementation**

Overall responsibility for the policy implementation and review rests with the Head Teacher. However, all staff are obliged to adhere to and support the implementation of the policy. All existing staff, consultants and contractors shall participate in the implementation and monitoring of the policy. All new personnel will be issued with a statement that the site is a non-smoking site and this will form part of all contracts.

### **Non-Compliance**

School disciplinary procedures will be followed if a member of staff does not comply with this policy. Those who do not comply with the smoke-free legislation may also be liable to a fixed penalty and possible criminal prosecution. Non-employees who are not prepared to conform to the policy will be asked to leave the site.

### **Support**

The School Nurse at KCS and KC offer a range of free services to help smokers give up.